25 THINGS WE ARE GOING TO REHEARSE THIS WEEK IN CLASS FOR A PERFECT CLASS

1. Greetings: HOLA Señora Guillén
   BUENOS DÍAS Señora Guillén.
2. If I arrive late: SIENTO LLEGAR TARDE. You are not allowed to enter class WITHOUT A PASS.
3. There will be VOLUNTEERS for: Writing the Date, collecting work, distributing notebooks, putting them back on the shelves, cleaning the board etc…
4. When you enter the class, first thing to do: look at the board on the left and see: PLAN DE TRABAJO PARA HOY: Hoy vamos a …
5. When the volunteer student has distributed all the notebooks, copy on your notebook:
   Hoy es: …
   Hoy vamos a … IN RED
6. As soon as you get to class, pick up the DO NOW sheet. Look on the board for the exercise and fill in the exercise for the day:
   Monday, Tuesday etc… WHILE I TAKE THE ATTENDANCE
7. Always RAISE YOUR HAND for:
   • Asking for permission
   • Asking a question
   • Responding to a question
8. ON YOUR DESK, there is only:
   • Your Spanish notebook
   • Your pens, pencils,…
   • Your Spanish/English Dictionary
9. The Spanish notebooks will be kept in class. Each week there will be a volunteer to collect them and put them back on the shelves. (extra credit)
10. At the end of each unit we will change groups. You will sit according to the chart shown on the screen.
11. If you need to go to the office, ask your teacher for a pass and return this pass signed by a counsellor or administrator.
12. If you need help, ask in Spanish: NECESITO AYUDA
13. If you do not feel well, say: NO ME ENCUENTRO BIEN
14. When the teacher distributes copies, the first person in the rows takes one and passes them to the people behind, without standing up.
15. There will be some boxes with classroom material on the shelf next to the teacher.
16. Only 1 person standing up at a time in the classroom.
17. If you need to go to the Media Center, always WITH A PASS, and bring it back signed by the person responsible there.

18. A task that you have to turn in, always with your name. NO NAME IS NO GRADE

19. When you finish earlier: Raise your hand, the teacher will give you another assignment from the “I FINISHED EARLIER” tray.

20. Whenever there is an interruption, in order to go to the normal class, the teacher will say: UNO, DOS, TRES, SILENCIO!! When mentioned: TRES, There is complete silence. If by any chance, the bell rings, the people caught chatting will lose points in the Class Participation Assignment, as I will assume They are not participating in the Spanish class, because they are focused on something different.

21. When there is an announcement on the speakers: COMPLETE SILENCE

22. When there is a fire drill, DO NOT RUN. Leave the classroom orderly and without shouting and follow instructions carefully. The teacher will close the door.

23. When visitors are in the classroom, say Hello to them in Spanish: HOLA!! And behave with respect.

24. If the teacher is out of the classroom, there is NO NOISE at all. There will be a student writing down the people chatting with a consequence on their marks.

25. NO CELL PHONES in the class. If you are caught using your cell phone in class, you will lose points in the Class Participation assignment, as I will assume you are focused on something else and you are not participating in the Spanish Class.